

**EASTERN KENTUCKY UNIVERSITY, COLLEGE OF EDUCATION
TEACHER EDUCATION SERVICES**

Bert Combs 423 ■ Phone (859) 622-1828 ■ www.coe.eku.edu

The Office of Teacher Education Services is responsible for admitting candidates to professional education programs at EKU. In addition, certification applications for teachers and school personnel (principals, supervisors, superintendents, counselors, pupil personnel directors, business administrators, librarians, and speech pathologists) are processed through the Office of Teacher Education Services.

To be recommended for certification, all candidates seeking initial teacher certification, regardless of the college in which they are enrolled, must meet the requirements for admission to professional education, complete an approved teaching curriculum, and pass the required PRAXIS tests, PLT exam, or Kentucky test as determined by the major/minor.

Candidates are advised to enroll in EDF 103, Introduction to Education, during their freshman year and in EDF 203, Schooling and Society, during their sophomore year. However, candidates should not enroll in EDF 103 until all developmental requirements have been met. EDF 310 will be required for candidates who have an equivalent transfer course for EDF 203.

ADMISSION REQUIREMENTS and APPLICATION PROCESS

Admission to Professional Education

Admission to the University (academic college) is not synonymous with admission to professional education. Candidates will apply for admission to professional education in the College of Education's Office of Teacher Education Services (Combs 423). Formal applications will be accepted based upon completion of the following requirements:

A. Hours / Residence

- Candidates must complete 60 hours of credit (excluding developmental level courses).
- Transfer candidates must complete 12 hours of credit at EKU.

B. Admission Test Requirement

Candidates must have a passing score on one of the following tests:

- ACT (American College Test – Fall 1989 or after)

Composite 21 or alternative ACT options: Composite 20 with an overall GPA of 3.0 or
Composite 19 with an overall GPA of 3.25

Individuals using an alternative ACT option must maintain or exceed the overall corresponding GPA requirement throughout the program. GPA compliance will be reviewed each semester.

- PRAXIS I - (PPST) Reading 173; Math 173; Writing 172
- SAT (Scholastic Aptitude Test) Composite 990
- GRE (Graduate Record Exam) See program requirements

- MAT (Miller Analogies Test) See program requirements

C. GPA and Grade Requirements

- Minimum overall 2.75 GPA on all undergraduate course work is required for admission and program exit. Candidates using an alternative ACT option must maintain or exceed the overall corresponding GPA requirement throughout their program.
- Minimum 2.75 GPA on college work at ECU is required for admission and program exit.
- Satisfactory grade in EDF 103, and a grade of “C” or higher in EDF 203 (requires completion of admission test requirement [section B] prior to enrollment).
- Satisfactory grade in EDF 310 for transfer candidates having completed EDF 203 at another institution.

Undergraduate degree candidate GPA is based on the hours attempted as shown on the official ECU transcript. Post degree certification candidate GPA is based on all undergraduate course work and on the hours attempted as shown on the official ECU transcript.

D. Mathematics Requirement

Candidates must complete a college level mathematics course of MAT 105 or above (exclusive of MAT 201 and 202) with a grade of “C” or higher.

E. Computer Literacy

- Candidates must complete CSC 104 or CIS 212 with a grade of “C” or higher.

F. Oral and Written Communication

- Oral communication: A grade of “C” or higher in CMS 100 or CMS 210.
- Written Communication: A grade of “C” or higher in ENG 101 and 102 or HON 102 with a grade of “B” or higher in ENG 105 (those earning a “C” must also take ENG 102).

G. Examinations

- Candidates must achieve satisfactory results on examinations taken in EDF 103/310 and 203 and on other examinations which may be required by the Professional Education Admissions Committee.
- Candidates must demonstrate proficiency in oral and written communication including evidence of satisfactory speech and hearing screening. Screening is provided by the SpeechLanguage-Hearing Clinic in Wallace 278.
- Candidates scoring below minimum requirements on the tests for oral and written communication shall be required to improve their competencies to an acceptable level before admission to professional education. This may include therapy, tutoring, and enrollment in credit or non-credit remediation courses.
- Any deaf/hard of hearing candidate unable to pass the speech and hearing screening who can benefit from remediation should receive it. Documentation concerning remediation and communication competency (oral or manual) must be provided to the Speech-Language-Hearing Clinic. The Clinic, in consultation with faculty of the Deaf and Hard of Hearing Program, will submit a recommendation for consideration for admission to the Office of Teacher Education Services. This should include documentation of communication competence.

H. Recommendations

Candidates must submit satisfactory pre-service disposition reviews from four ECU faculty members including the EDF 203 or EDF 310 instructor, the advisor and two other ECU faculty members.

I. Portfolio Review

Candidates must satisfactorily complete a portfolio review during EDF 203 or EDF 310.

J. Ethics Declaration

- Candidates must complete and sign a Candidate Statement of Commitment Regarding Dispositions form.
- Candidates must complete and sign a “Personal and Professional Fitness Declaration” form. This process includes a review of the Professional Code of Ethics for Kentucky School Personnel established in 16 KAR1:020.

NOTE: Based on your disclosure, an interview by the Professional Education Admission Committee may be required.

K. Student Behavior

- Candidates must have no physical or psychological impairments that would preclude teaching success.
- Candidates preparing to work in schools as teachers or other professional school personnel must demonstrate dispositions necessary to help all students learn.
- Candidates must demonstrate acceptable social behavior at the University and in the community-at-large.* A candidate interview may be required by the Professional Education Admissions Committee.
- Candidate admission status may be reevaluated if the candidate is placed on either academic or social probation or has a record of criminal conviction(s).* A candidate interview may be required by the Professional Education Admissions Committee.

*The Office of Teacher Education Services will contact the Eastern Kentucky University Office of Judicial Affairs to obtain records of infractions committed by candidates for admission to professional education. The Office of Teacher Education Services may also contact the Administrative Office of the Courts to obtain a criminal records check for each candidate for admissions to professional education.

The Office of Teacher Education Services will process the formal “Application for Admission to Professional Education.” The Professional Education Admissions Committee will review applications, supporting documentation, and other relevant materials brought before the committee and will take appropriate action concerning the student’s admission to the professional education program. The candidate will be notified of the committee’s decision.