Professional Development Plan

Name: Katrina Sandusky      Major: English      Date: April 7, 2001

Ky Teacher Standard to be addressed: IX - The teacher uses technology to support instruction; access and manipulate data; enhance professional growth and productivity; communicate and collaborate with colleagues, parents, and the community; and conduct research

1. **Personal growth need:**
   My Strength:
   • very knowledgeable about using the internet
   • very knowledgeable with the use of e-mail
   • very knowledgeable with word processing programs

   **My Areas for Professional Growth:**
   • working with spreadsheets
   • creating multimedia presentations
   • ethical and legal use of technology

2. **My objectives:**
   By the end of this semester, I will be able:
   • to work with spreadsheets
   • to present a multimedia presentation, including power point
   • to know the ethics and legal uses of technology

3. **Strategies (Actions) needed:**
   • I will take a computer course next semester
   • I will practice on my computer for 2 hours each week
   • I will ask for help from a computer lab instructor
   • I will ask one a friend who is a computer major to help me
   • I will look up information about computers in the EKU library

4. **Strategies for assessing progress (impact):**
   • my grades from my computer class at the end of next semester
   • my ability to work well with spreadsheets
   • the feedback I receive from my friend that is a computer major
   • my ability to show multimedia presentations

5. **My new area for professional development:**
   • learning how to use different types of word processing software