

To teach, to learn, to help others teach and learn.

The Office of Teacher Education Services is responsible for admitting students to professional education programs at EKU. In addition, certification applications for teachers and school personnel (principals, supervisors, superintendents, counselors, pupil personnel directors, business administrators, librarians, and speech pathologists) are processed through the Office of Teacher Education Services.

To be recommended for certification, all students seeking initial teacher certification, regardless of the college in which they are enrolled, must meet the requirements for admission to professional education, complete an approved teaching curriculum, and pass the required PRAXIS tests as determined by the major/minor.

Students are advised to enroll in EDF 103, Introduction to Education, during their freshman year and in EDF 203, Schooling and Society, during their sophomore year. However, students should not enroll in EDF 103 until all developmental requirements have been met. EDF 310 will be required for students who have an equivalent transfer course for EDF 203.

ADMISSION REQUIREMENTS and APPLICATION PROCESS

Admission to Professional Education

Admission to the University (academic college) is not synonymous with admission to professional education. Students will apply for admission to professional education in the College of Education's Office of Teacher Education Services (Combs 423). Formal applications will be accepted based upon completion of the following requirements:

A. Hours / Residence

- Complete 60 hours of credit (excluding developmental level courses).
- Transfer students must complete 12 hours of credit at EKU.

B. Admission Test Requirement

- A passing score on one of the following tests:
 - ACT (American College Test – Fall 1989 or after)
21 Composite OR Alternative ACT Options: 20 Composite with an overall GPA of 3.00 *or*
19 Composite with an overall GPA of 3.25

Individuals using an alternative ACT option must maintain or exceed the overall corresponding GPA requirement throughout the program. GPA compliance will be reviewed each semester. Individuals using an ACT alternative option will be required to participate in a PRAXIS preparation program to help ensure success on the PRAXIS exams.

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| ○ Praxis I (PPST) | 173 Reading, 173 Math, 172 Writing |
| ○ SAT (Scholastic Aptitude Test) | 990 Composite |
| ○ GRE (Graduate Record Exam) | Program Area Score see Graduate Catalog |
| ○ MAT (Miller Analogies Test) | Program Area Score see Graduate Catalog |

C. GPA and Grade Requirements

- Minimum overall 2.75 GPA (2.50 prior to Fall 2007) on all undergraduate course work. Candidates using an alternative ACT option must maintain or exceed the overall corresponding GPA requirement throughout their program.
- Minimum 2.75 GPA (2.50 prior to Fall 2007) on college work at EKU.
- Satisfactory grade in EDF 103 and a grade of "C" or higher in EDF 203 (requires completion of admission test requirement [section B] prior to enrollment).
- Satisfactory grade in EDF 310 for transfer students having completed EDF 203 at another institution.

Undergraduate degree student GPA is based on the hours attempted as shown on the official EKU transcript. Post degree certification student GPA is based on all undergraduate course work and on the hours attempted as shown on the official EKU transcript.

D. Mathematics Requirement

- Complete a college level math course: MAT 105 or higher (excluding MAT 201 and 202) with a grade of "C" or higher.

E. Computer Literacy

- Complete CSC 104 or CIS 212 with a grade of "C" or higher.

F. Oral and Written Communication

- Oral communication: A grade of "C" or higher in CMS 100 or CMS 210
- Written Communication: A grade of "C" or higher in ENG 101 and ENG 102 or HON 102 or a grade of "B" or higher in ENG 105 (those earning "C" must also take ENG 102).

G. Examinations

- Achieve satisfactory results on examinations taken in EDF 103 and 203 and on other examinations which may be required by the Professional Education Admissions Committee.
- Demonstrate proficiency in oral and written communication including evidence of satisfactory speech and hearing screening. Screening is provided by the Speech-Language-Hearing Clinic in Wallace 278 B.
- Students scoring below minimum requirements on the tests for oral and written communication shall be required to improve their competencies to an acceptable level before admission to professional education. This may include therapy, tutoring, and enrollment in credit or non-credit remediation courses.
- Any hearing impaired student unable to pass the speech and hearing screening who can benefit from remediation should receive it. Documentation concerning remediation and communication competency (oral or manual) must be provided to the Speech and Hearing Clinic. The Clinic, in consultation with faculty of the Deaf and Hard of Hearing Program will submit a recommendation for consideration for admission to the Office of Student Services. This should include documentation of communication competence.

H. Recommendations

- Submit satisfactory recommendations from *four* EKU faculty members including the EDF 203 instructor, the advisor and two faculty members with one being from the major.

I. Interview / Portfolio

- Satisfactorily complete a formal interview which will include the portfolio presentation. Two faculty members will conduct the interview and portfolio review process. *The portfolio interview is only one component of the admission process.*

J. Ethics Declaration

- Complete and sign a "Personal and Professional Fitness Declaration" form. This process includes a review of the Professional Code of Ethics for the Kentucky School of Personnel established in 16 KAR 1:020.

NOTE: Based on your disclosure an interview by the Professional Education Admission Committee may be required.

K. Student Behavior

- Have no physical or psychological impairments that would preclude teaching success.
- Students preparing to work in schools as teachers or other professional school personnel must demonstrate dispositions necessary to help all students learn.
- Demonstrate acceptable social behavior at the University and in the community-at-large.* A student interview may be required by the Professional Education Admissions Committee.
- Student admission status may be reevaluated if the student is placed on either academic or social probation or has a record of criminal conviction(s).* A student interview may be required by the Professional Education Admissions Committee.

* The Office of Teacher Education Services will contact the EKU Office of Judicial Affairs to obtain records of infractions committed by candidates for admission to professional education. The Office of Teacher Education Services will also contact the Administrative Office of the Courts to obtain a criminal records check for each candidate for admissions to professional education.

The Office of Teacher Education Services will process the formal "Application for Admission to Professional Education." The Professional Education Admissions Committee will review applications, supporting documentation, and other relevant materials brought before the committee and will take appropriate action concerning the student's admission to the professional education program. The student will be notified of the committee's decision.